



REGULAR MEETING

**Town of Richibucto
November 17, 2020**

The regular meeting of November 17, 2020, was called to order at 7 :00 p.m.

Present Roger Doiron (Mayor)
Dennis Mazerolle (Deputy Mayor)
G rard Richard, Stella Richard & Dwayne Thompson (Councillors)
Melanie Savoie & Christine Richard (General Managers)
Mireille Leblanc (Secretary)

WELCOME VISITORS

The board welcomes JoAnne Robichaud to the meeting.

REVIEW AND APPROVAL OF AGENDA

20-131

It was moved by councillor G. Richard that the agenda be adopted with the following additions:

Article 6 (ii) – Correspondence from ‘La Boussole’

Article 8 (vi) – Water & Sewerage Procedures

Article 8 (vii) – York Street (speeding)

This was seconded by councillor S. Richard. Motion carried.

DECLARATION OF CONFLICT OF INTEREST

No declared conflict.

APPROVAL OF MEETING MINUTES

20-132

It was moved by councillor Mazerolle that the minutes of the regular meeting from October 20th, be adopted as presented. Seconded by councillor Thompson. Motion carried.

20-133

It was moved by Councillor S. Richard that the minutes of the special meeting of November 3 be adopted as presented. Seconded by councillor Thompson. Motion carried.

BUSINESS ARISING FROM MINUTES

Report presented for information.

CORRESPONDENCE

i. 'Event Atlantic Membership' Program

Council received a letter from Denis Leblanc (City of Shediac) regarding the Event Atlantic Membership program. After having discussed the letter with Mr. Leblanc, the Mayor came to the conclusion that the letter should have been sent to organizations that sponsor large events, and not to our municipality.

ii. 'La Boussole'

Council received a letter from Chantal Daigle (President of the Board of 'La Boussole') requesting that their building be changed from a residential zoning area to a community zoning area. Before making a decision, council wants to verify how this change would benefit 'La Boussole' as they would have to cover an approximate fee of \$1500 for the zoning amendment and would also have to pay more taxes by becoming a community property. General Manager Savoie will check with Jean Goguen (Kent Regional Services Commission) for more details and this item will be brought forward at the next meeting.

UNFINISHED BUSINESS

i. The Anchor

The mayor confirms that if we purchase the Anchor for one dollar, we will need to prepare a business plan for the repairs that need to be made to the roof and heating system. We are still waiting for details on the costs related to these repairs.

Councillor Mazerolle asks if a generator was added to the purchase request and General Manager Richard confirms that it was not: a generator falls under the 'equipment' category and not under 'infrastructures'. General Manager Savoie informs us that a generator could be paid through the gas tax fund. The General Managers are asked by the Mayor to verify what the requirements are to make the Anchor a designated emergency shelter.

NEW BUSINESS

i. Additions to Municipal Bulletin

Board members will need to submit their additions to Mireille (Administrative Assistant) by Tuesday, November 24th so that she can release the municipal bulletin in early December. The following items will be added: A word from the Mayor and Councillors, as well as information regarding the Christmas activities organized by the Recreation Council.

ii. *Climate change adaptation Committee*

General Manager Savoie confirms that we have been approved for a project with FCM (Federation of Canadian Municipalities) and that they are asking us to form a committee of 4 to 5 people to manage phase 2 of the project since phase 1 has already been completed. The council agrees that the following individuals will sit on the committee: General Managers Savoie & Richard and Councillors Mazerolle, S. Richard and Thompson. The general managers will also approach Gérard Thébeau and Mary Sullivan to see if they would be interested in sitting on the committee.

iii. *Mini Excavator*

Our public works employees have made a request to purchase a small excavator since we spend a lot of time and money with the St-Louis Enterprise company. According to General Manager Savoie, the cost would be \$80,000 (without a trailer).

20-134

It was moved by Councillor Thompson that the Public Works employees (namely Denis Robichaud) prepare a report to present the advantages, disadvantages, costs and any other information pertaining to the purchase of a small excavator for the Town of Richibucto. The report shall be presented at the next meeting for consideration. Seconded by Councillor S. Richard. Motion carried.

iv. *Red Cross Building*

The City of Richibucto currently owns the Red Cross Building. However the building has structural problems that will need to be repaired sooner rather than later. The Mayor suggests that we sell the building to the Red Cross for \$1.00 and by purchasing the property, they would become responsible for making the necessary repairs. Council agrees to wait and verify the various options available (lawyers, contracts, clauses) before proceeding with the sale of the building. This item will be brought forward at the next meeting.

v. *By-Law 20-02: By-law to Enforce the By-laws of the Town of Richibucto*

20-135

It was moved by Councillor G. Richard that the first reading of By-law 20-02, being the By-law to enforce the by-laws of the Town of Richibucto, be adopted. Seconded by Councillor S. Richard. Motion carried.

20-136

It was moved by Councillor Mazerolle that the second reading of By-law 20-02, being the By-law to enforce the by-laws of the Town of Richibucto, be adopted. Seconded by Councillor Thompson. Motion carried.

vi. *Water & Sewerage Procedures*

20-137

It was moved by Councillor S. Richard that we hire a Collection Agency to address overdue accounts and collect unpaid amounts owed to us for water and sewerage services. Seconded by Councillor Mazerolle. Motion carried.

vii. *York Street (speeding)*

It was suggested by a citizen that speed bumps be added to York Street to prevent people from driving over the speed limit. He was recommended by General Manager Savoie that a bilingual written request be presented at the next council meeting in order to be considered. Councillor Mazerolle suggests that we put a speedometer on the street in the meantime, but GM Savoie informs us that it is currently broken and that we are waiting for a part to repair it.

KENT PLANNING COMMISSION

Report presented for information.

KENT SOLID WASTE COMMISSION

Report presented. The Mayor informs us that the Acadian Peninsula Commission has obtained their own garbage truck and that their experience so far has been very profitable. If everything continues to be favourable for them, and that the costs of services continue to increase on our side with the companies with whom we do business, we may eventually consider going in that direction to save us money.

FIRE REPORT

Report presented. The Firefighters Appreciation Night was held last week and was a success. The Mayor took the opportunity to thank the volunteers for their services and to highlight their importance to the Town of Richibucto and surrounding communities.

JARDINE PARK REPORT

No report.

WATER & SEWERAGE REPORT

Report presented for information.

RECREATION, CULTURE & TOURISM REPORT

No report. General Manager Richard states that there will be a report presented at the next meeting as we have hired a new manager (Brad Keeley) for the Kent-North and Jardine Centres.

COMMITTEE REPORTS

i. General Manager

Councillor S. Richard asks what is happening at the former Co-op site. General Manager Savoie informs us that the owner will be back in December and that he plans to clean up going from main street on his way to the river: he also plans to put fill on site as clean-up is completed. According to GM Savoie, the Town of Richibucto cannot put up barriers on site: Since the land is private property, it remains the responsibility of the owner. The rest of the report was presented for information.

ii. UMN/ Animation and Promotion Committee/ Wellness

No report.

iii. Recreation Council/ Port Authority/ Infrastructure

Councillor Mazerolle advises that we will go ahead with a Christmas parade where citizens can watch from their place residence. They plan to post an ad on Facebook asking residents who want to donate to the food bank to leave items on their front steps for someone to collect. General Manager Richard will check with Ronnie (public works employee) to see if he can assemble the sled so that council can use it for the parade.

20-138

It was moved by councillor Mazerolle that the date of the Christmas activities be changed from the first weekend of December to the second weekend of December. Seconded by councillor Thompson. Motion carried.

iv. Chamber of Commerce/ CBDC/ Economic Development Committee/ NB Trails

Councillor Thompson announces that there will be a meeting of the Chamber of Commerce this Thursday, November 19th at 5:30 p.m. The following items will be on the agenda: Christmas parade, Christmas tree donation and the food bank. Councillor Mazerolle will send a message to Yves (Recreation Council) asking him to attend the meeting to present his proposal.

20-139

It was moved by Councillor Thompson that the report of the Chamber of Commerce be adopted as presented. Seconded by councillor Mazerolle. Motion carried.

v. Scallop Festival/ Environment & Wellness

Councillor S. Richard advises us that most of the summer flowers and decorations down town have been cleaned and removed, except for a few large flowers at Irving Park. The public works team will take care of this in the next week or two. It is also suggested that our large flower boxes be wrapped up to look like Christmas gifts and that we add Christmas wreaths down town.

20-140

It was moved by Councillor S. Richard that this report be adopted as presented. Seconded by Councillor G. Richard. Motion carried.

vi. *Mayor's Forum, AFMNB, BIA & Mission and Vision Committee*

The BIA meeting will be held this Wednesday, November 18 at 7:45 a.m. and the Annual General Meeting will be held on December 1 at 7:00 p.m. All are welcome to attend.

The Mayor informs us that the Northland Design proposal for the small park near Beau Rivage Street, which was evaluated at \$200,000, is too expensive. Therefore, we will only go ahead with Phase 1 (approximate cost of \$25,000) which will include levelling the ground, purchasing new picnic tables & chairs, and cleaning of the area.

20-141

It was moved by Mayor Roger Doiron that this report be adopted as presented. Seconded by Councillor Mazerolle. Motion carried.

ADJOURNMENT

20-142

Councillor S. Richard proposed adjournment at 7:53 p.m.

Melanie Savoie
Clerk

Roger Doiron
Mayor