



## **REGULAR MEETING**

**Town of Richibucto  
October 20, 2020**

**The regular meeting held on October 20, 2020, was called to order at 7:00 p.m.**

**Present:** Roger Doiron (Mayor)  
Dennis Mazerolle (Deputy Mayor)  
G rard Richard, Stella Richard & Dwayne Thompson (Councillors)  
Melanie Savoie & Christine Richard (General Managers)  
Mireille Leblanc (Secretary)

### **20-113**

It was moved by councillor Thompson that the agenda be adopted with the following additions: *Article 6 – Correspondence from Melanie Hach *

This was seconded by councillor Mazerolle. Motion carried.

### **DECLARATION OF CONFLICT OF INTEREST**

Melanie declares a conflict of interest in regard to article 8 (v) – Janitor Tender

### **20-114**

It was moved by councillor S. Richard that the minutes of the regular meeting of September 15th be adopted as presented. This was seconded by councillor Thompson. Motion carried.

### **20-115**

It was moved by councillor Mazerolle that the minutes of the special meeting of September 16th be adopted as presented. This was seconded by councillor G. Richard. Motion carried.

### **BUSINESS ARISING FROM MINUTES**

Report presented for information.

## **CORRESPONDENCE**

### **Letter from Decoding Dyslexia NB**

The letter was discussed by the council and it was agreed that Mireille would prepare an ad to highlight Dyslexia Week on Facebook, the town website and the electronic posterboard at Town Hall. It was also agreed that Denis would change the lights on the boat downtown to red, and that Mireille would follow up with the appropriate person to advise them of what was done to support the cause.

### **Crime Prevention Association of NB (Melanie Haché)**

#### **20-116**

It was moved by councillor Thompson that we purchase a publication on a quarter of a page at the cost of 320\$. This was seconded by councillor G. Richard. Motion carried

## **UNFINISHED BUSINESS**

### **York Street**

#### **20-117**

It was moved by councillor Thompson that we make a 30,000\$ agreement (following the town guidelines) for the pump station at Chalets du Havre and that the owner is responsible of completing the road by joining Chalet Street to York Street. This was seconded by councillor G. Richard. Motion carried.

## **NEW BUSINESS**

### **BIA 1st & 2<sup>nd</sup> reading of By-Law 20-01 (\$.10/\$100)**

#### **20-118**

It was moved by councillor Mazerolle that the first reading of By-Law 20-01, a by-law regarding the Business Improvement Area budget and to foresee a tax of 10 cents per \$100.00 evaluation for the business improvement zone is accepted. This was seconded by councillor Thompson. Motion carried.

#### **20-119**

It was moved by councillor S. Richard that the second reading of By-Law 20-01, a by-law regarding the Business Improvement Area budget and to foresee a tax of 10 cents per \$100.00 evaluation for the business improvement zone is accepted. This was seconded by councillor G. Richard. Motion carried.

Water & Sewerage (Stella)

**20-120**

It was moved by councillor S. Richard that the Water & Sewerage invoices be sent to residents only once a year (instead of twice) and that a letter is sent with the invoice to clarify why the change is being made. This was seconded by councillor Thompson. Motion carried.

Budget – Special Meeting

It was agreed by the council that a special meeting to discuss and present the new budget would be held on November 3rd at 6:00 p.m. It was also agreed to have a follow-up meeting to approve the budget on November 4th at 6:00 p.m. (if needed).

Christine Richard – Deputy Clerk

**20-121**

It was moved by councillor Mazerolle that Christine Richard be appointed the title of Deputy Clerk. This was seconded by councillor S. Richard. Motion carried.

Janitor Tender

**20-122**

It was moved by councillor Mazerolle that the Janitor Tender be assigned to Lorraine Gallant at the cost of 195\$ per week. This was seconded by councillor S. Richard. Motion carried.

Credit Line – Water Treatment Plant

**20-123**

It was moved by councillor Mazerolle that an interim financing loan be made (Ministerial Approval #20-0037) to be used by Environmental Health Services for a period of two years with UNI. This was seconded by councillor G. Richard. Motion carried.

Étoile (Stella)

It was agreed by the council that the town file a complaint with Brunswick news in regard to the extra number of papers/flyers that are being delivered at certain addresses in town.

Anchor

**20-124**

It was moved by councillor Mazerolle that the town purchase the Anchor for 1\$. This was seconded by councillor Thompson. Motion carried.

Kent Planning Commission

It was agreed by the council that Mayor Doiron verify with the Kent Planning Commission to determine why we are being underpaid.

Kent Solid Waste Commission

It was agreed by the council that Melanie or Christine verify with Jordan (by-law officer) to see if there are by-laws that exist in other municipalities regarding individuals who go through other people's garbage during Special Pickup times (bulky waste).

Fire Report

The fire report was presented for information.

Jardine Park Report

No report available.

Water & Sewerage Report

It was agreed by the council that Melanie verify with the accountant to see if there are any consequences in taking out bad debts in our system all at once, or if they recommend that we do it progressively.

Recreation, Culture & Tourism Report

It was agreed by the council that Mayor Doiron verify how much money was lost during the shutdown due to Covid-19. It was also agreed that Christine verify if there is a government program available that would possibly offer us partial reimbursement for our losses.

Financial Report

It was agreed by the council that Melanie verify with the accountant if we have permission to change the presentation of the financial report to every 3 months or if it is necessary to keep presenting it on a monthly basis.

## Committee Report

### i) General Manager

#### a) Activity Report

There will be a recognition ceremony for the fire department on November 3rd at 6:30 p.m. Melanie also mentions that the budget and online courses are presently taking up most of their time.

### ii) UMN/ Animation & Promotion Committee/ Wellness

No report available.

### iii) Recreation Council/ Port Authority & Infrastructure

The Mayor is still waiting to hear back from Léo Vienneau (Port Authority).

Once the budget is finalized, there will be more discussion time regarding new infrastructures.

The recreation council is currently working on a plan that would enable us to offer activities for the public in different Covid-19 phases.

## **20-125**

It was moved by councillor Mazerolle that the following Christmas activities be offered to the public:

- a Christmas parade that would make its way from Bonar Law to Foodland in Rexton and that would feature local artists, Santa Claus, etc. and donations for the Food Bank
- a Christmas tree decorating competition
- a Facebook Live event with Santa Claus
- radio and social media announcements of the activities
- adding the slogan <it will be OK> on the electronic posterboard at Town Hall

This was seconded by councillor G. Richard. Motion carried.

### iv) Chamber of commerce/ CBDC Economic Development Committee/ NB Trails

It was agreed by the council that we acquire a bigger Christmas Tree this year that would be sponsored by the Chamber of commerce (to check with Denis).

v) Scallop Festival/ Environment and Wellness

It was agreed by the council that we start taking out and cleaning the flowers on Main Street before winter. It was noted by the Mayor that some flower pots had been taken down early this year (Christine to verify with Denis).

vi) Mayor's Forum/ AFMNB/ BIA/ Mission & Vision Committee

The Mayor's Forum did not take place this year due to Covid-19.  
The annual AFMNB meeting was held on October 18th and the BIA meeting that was scheduled for October 27th has been tentatively moved to December 1<sup>st</sup>.

**ADJOURNMENT**

**20-126**

Councillor S. Richard proposed adjournment at 8:52 p.m.

Melanie Savoie  
Clerk

Roger Doiron  
Mayor